



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakland, Oakley, Piedmont, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

BOARD OF DIRECTORS MEETING

REGULAR MEETING

DATE: September 5, 2025

TIME: 10:00 a.m.

PLACE: Alameda County Sheriff's Office of Emergency Services
4985 Broder Blvd.
Dublin, CA 94568

MINUTES

1. Call to Order/Roll Call

Chair King called the regular meeting to order at 10:00 a.m.

Present: J. Aguiar, C. Andersen, G. Beaudin, J. Beltran, D. Covington, J. Diaz, J. Ezell, J. King, M. Rodriguez, S. Shaw, M. Shorr, C. Silva

Absent: A. Averiett, D. Haubert, J. Johnson, S. Muranishi, M. Salinas, L. Smith, P. Stokes

2. Introductions and Recognition

2.1 New Board Members

3. Public Comments – None.

4. Consent Calendar

On motion of Bm. King, seconded by Bm. Andersen, and by unanimous vote, the Board approved the items on the consent calendar as recommended.

4.1 Approval of Minutes from the Board Meeting of May 30, 2025

Recommendation: Approve the minutes of the May 30, 2025 Board of Directors Meeting.

4.2 Receive Status Report on System Operations

Recommendation: Receive the report on system status.

5. **Written Communications** – None.

6. **Public Hearings** – None.

7. **Action Items**

7.1 Consider Adoption of a Resolution of a Comprehensive Fiscal Policy for the East Bay Regional Communications System Authority

Recommendation: Adopt Resolution No. 25-07 approving a Comprehensive Fiscal Policy (25-01) for the East Bay Regional Communications System Authority.

Executive Director Swing reported that the item is returning for approval with the requested revisions incorporated from the last Board of Directors meeting. The amendments are on pages 3 and 4 of the policy in sections titled Accounts Receivable (specifically, collections), Procurement, and Policy Review and Amendments.

On motion of Bm. Silva, seconded by Bm. King, and by unanimous vote, the Board approved the item as recommended.

7.2 Consider Adoption of a Resolution to Approve, Make a Sole Source Procurement Finding under California Public Contract Code Section 3400 and Authorize the Executive Director to Execute the Purchase of the Walton Lane Radio Shelter from Cell-Site Solutions for \$224,840.00

Recommendation: Adopt Resolution No. 25-08 to approve, make a sole source procurement finding, and authorize the Executive Director to purchase a radio shelter for the proposed Walton Lane radio site from Cell-Site Solutions in the amount of \$224,840.00.

Executive Director Swing reported that options for the purchase of the shelter were presented to the Operations and Finance Committees, with both committees recommending purchase of the new turn-key shelter provided that the radio shops could support the equipment in the new shelter and, if so, recommended purchasing the new turn-key shelter. The radio shops are supportive of the purchase and have the ability to maintain the new equipment.

The Board asked how the project funding is impacted by purchasing a fully equipped shelter now, versus not fully equipped, and what the differentiation of the total project costs are.

Executive Director Swing responded that the price would be lowered for a non-fully equipped shelter, but future cost and time would be required for installation. He does not currently have an itemized equipment cost presently. In total, approximately \$1.8M is appropriated for the total Walton Lane project site.

The Board inquired if there was a cost model or cost breakdown of the \$1.8M could be presented to the Board of Directors as the project progresses.

Executive Director Swing reported that a request for proposals is still needed for construction of the tower, with the goal to bring an authorization in December to the Board of Directors pending final approval of the land lease agreement by the City of Antioch.

On motion of Bm. Rodriguez, seconded by Bm. Shorr, and by unanimous vote, the Board approved the item as recommended.

8. Committee Updates

8.1 Receive Informational Report on Recent Finance Committee Activities

Executive Director Swing reported that the committee discussed the comprehensive fiscal policy that was presented as part of this meeting agenda. In addition, a discussion regarding lease agreements by member agencies for member owned infrastructure was tabled for further review and discussion by the Finance Committee.

8.2 Receive Informational Report on Recent Operations Committee Activities

Bm. King reported on the discussion held about system capacity for law enforcement channels as well as a shelter purchase for Walton Lane.

9. Reports:

9.1 Receive Informational Report on Encryption Activation

Executive Director Swing reported that the encryption activation scheduled for Wednesday was postponed due to technical issues that Motorola is helping to identify and resolve. Initial tests were successful but several subsequent switchovers resulted in intermittent radio quality issues leading to the pause in implementation. A redeployment will occur once root causes are identified, with further validation and testing planned using talkgroups on a backup secondary console with multiple agencies. A new rollout date will be set after the source of the problem is confirmed. He clarified that no agencies are currently on encrypted channels as of this update as any that were switched have been rolled back.

9.2 Receive Informational Report on Walton Radio Site

Executive Director Swing reported that the City of Antioch utilities department confirmed that there is sufficient power at the site and that the Authority will have full access. Preliminary site planning will begin, and a request for proposals for construction of the site is planned for the coming month with construction ideally to begin in early 2026. The City of Antioch's approval of the land lease agreement is not yet completed.

9.3 Receive Informational Report on Pearl Radio Site Shelter

Executive Director Swing reported that the project is still underway and is pending a finalized site plan to be shared with PG&E.

10. Agenda Items for Next Meeting

Executive Director Swing noted that the following items will take place at the next meeting and requested that any members interested in serving as Board Chair or Vice Chair in the next year to contact Bm. King.

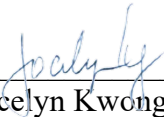
10.1 Election of 2026 Board Chair and Vice-Chair

10.2 Establish 2026 Meeting Calendar

11. Board Comments and Recognitions – None.

12. Adjournment

There being no further business, the meeting adjourned at 10:44 a.m.



Jocelyn Kwong, Board Secretary